

Ministry of Long-Term Care

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Ministère des Soins de longue durée

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DATE: September 8, 2020

MEMORANDUM TO: Long-Term Care Home Licensees
Long-Term Care Home Administrators
Long-Term Care Home Directors of Nursing and Personal Care

FROM: Brad Robinson
Acting Director, Long-Term Care Inspections Branch

RE: **Streamlined Long-Term Care Home Inspection Reports**

As part of ongoing efforts to improve the Long-Term Care Homes Quality Inspection Program, inspection reports are now being written in a way that makes it more succinct for licensees and simpler for the public to read and understand non-compliance. While the format of the report is largely unchanged, the concise writing style focuses on making inspection results clear to the reader.

This change does not affect the inspection process and there is no additional action required on the part of long-term care home staff or licensees.

Findings of non-compliance will include an introduction, a rationale and summary of the non-compliant situation and the primary sources of information gathered by the inspector.

New processes also include:

- A clearer description of the severity, scope and compliance history that were considered in the decision to make an order.
- The opportunity to discuss reports with non-compliance issued in detail and ask questions during a new report meeting that will be facilitated by the inspector(s) after the report is delivered.

Please note that this change will take effect as new reports are written after September 8th, 2020.



Brad Robinson

c: Advantage Ontario
Ontario Long-Term Care Association