

**Ministry of
Long-Term Care**

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April 2, 2020

Memorandum To: Long-Term Care Home Operators

From: Dr. Merrilee Fullerton
Minister of Long-Term Care

Subject: Long-Term Care Capacity During COVID-19

The Ministry of Long-Term Care (Ministry) is actively working with our partners at all levels in the health care system to implement enhanced measures and supports to ensure that we are prepared to protect the health of our most vulnerable. The health and well-being of all Ontarians, including long-term care (LTC) residents, their families, and staff, is our government's number one priority.

Many of you have proactively reached out directly to the Ministry, Ontario Health or Local Health Integration Networks to propose the use of unused or additional space within your LTC Homes as accommodation to help alleviate capacity pressures. I want to thank you for coming forward and for being able to mobilize resources so diligently. The Ministry continues to provide the appropriate licence for these spaces that will allow individuals to safely and securely, be placed in a LTC home.

If you have extra space, please submit the completed form to: LTCHomes.Licensing@ontario.ca. **If you do not have extra space, there is no need to return the form.** Any questions about the form can also be directed to the same email.

Your prompt response is appreciated, if you have extra space, as we are working to expedite the licensing of these spaces, where appropriate, to facilitate admission.

Thank you for your continued cooperation and assistance during the COVID-19 pandemic to support the health system, and Ontarians.

A handwritten signature in blue ink that reads "M Fullerton".

Dr. Merrilee Fullerton
Minister of Long-Term Care

c: Mr. William Hatanaka, Board Chair, Ontario Health
Mr. Matthew Anderson, CEO, Ontario Health
Mr. Richard Steele, Deputy Minister, Ministry of Long-Term Care
Ms. Donna Duncan, CEO, Ontario Long-Term Care Home Association
Mr. Dan Kaniuk, Chair, Board of Directors, Ontario Long-Term Care Home Association
Ms. Lisa Levin, CEO, AdvantAge Ontario
Ms. Jane Sinclair, Chair, Board of Directors, AdvantAge Ontario
Ms. Janet Hope, Assistant Deputy Minister, Long-Term Care Policy Division
Mr. Brian Pollard, Assistant Deputy Minister, Long-Term Care Operations Division